

Reporter Name: _____

Date of Proceedings: _____

Witness: _____

Attorney Name: _____

Firm: _____

Address: _____

Telephone: _____

Email Address: _____

Party Represented: _____

Case Name: _____

Claim or Client #: _____



Electronic Files:

- Standard Package includes full-size PDF, condensed PDF, E-transcript PTX and ASCII
- Rough Draft Realtime Feed

Hard Copies:

- Original Copy Full-size Condensed
- R&S Sealed: Yes No

Exhibits:

- Hard Copy Email Other

Linked Formats

- LEF (LiveNote Evidence Format, legacy format) PDF
- PTZ (LiveNote or Case Notebook) SBF (Summation Briefcase)
- XMEF (TextMap Exhibit Linker)

Delivery (Business Days):

Delivery within 7 business days or less will incur higher page rates.

- Same Day 1 2 3 - 4 5 - 7 8 - 10
- I would like to make this my standing order.

Bill 3rd Party Split Invoice with: _____

Remit Invoice to: _____

Attorney Signature: _____ Date: _____

PURCHASE AGREEMENT AND CREDIT TERMS

EXECUTION OF THIS ORDER HEREBY STIPULATES THAT: I agree that my firm and I will be responsible for the timely payment of the deliverables requested above from Midwest Litigation Services ("MLS"). I acknowledge that payment is due within 30 days of receipt of invoice or else a late fee may apply. Requests for delivery within 7 business days or less will incur a higher page rate, depending on due date. I agree that if I have no prior credit arrangements made with MLS, the items ordered may be delivered on a COD basis, and I agree to pay for said order upon delivery.

COURT REPORTER: PLEASE ATTACH AND SEND IN WITH JOB SHEET TO MIDWEST LITIGATION